

Learning with Moms

Registration & Payment Policy

Effective Aug 30, 2010

General Registration

- 1) The conditions and terms below are subject to amendment without notice.
- 2) All of our class schedules and instructors are subject to change without notice.
- 3) Class registrations may be completed online at www.LearningWithMoms.com, by contacting Registration at (905) 237-8003, in person at the Richmond Hill Center for the Performing Art (drop off mail box), or in person by appointments only.
- 4) Students may not attend any classes until registration has been completed and payment has been processed.
- 5) Learning with Moms reserves the right to photograph, videotape, and record all group instruction, private lessons and performances and use the pictures/sounds for marketing/publicity/educational purposes. Should you not wish that your photo or image or your child's photo or image, or sound clips of you or your child be used in this way, please inform Registration & Student Services in writing at the time of registration. Students and parents/guardians are not permitted to photograph or videotape group instruction or private lessons.
- 6) Learning with Moms reserves the right to refuse or reverse a registration for any reason, including but not limited to a breach of student code of conduct or delinquent payment history.
- 7) All requests to change or withdraw from a registration must be submitted in writing directly to Registration & Student Services. Informing an instructor of a request to withdraw does not constitute withdrawal or official notification of withdrawal, regardless of instructor feedback.

Payment

- 1) All monetary transactions, including payment for materials fees, are processed by Learning with Moms and must be made through Registration. Students may not give any payment to instructors without advance notice to the registration office.
- 2) Learning with Moms does not accept post-dated cheques.
- 3) Declined/NSF cheques and Pre-Authorized Debits are subject to a \$25 service charge.
- 4) In the case of an overdue or declined monthly payment the student's instructor will be given notice to cease instruction and disallow attendance immediately. Instruction missed by the student as a result of an overdue account cannot be made up under any circumstances.
- 5) Overdue student accounts will accrue an interest charge of 2% monthly.
- 6) All payments are non-refundable.

Group Classes

- 1) Learning with Moms reserves the right to cancel or combine sections of group classes due to insufficient enrollment. In the case of a group class cancellation tuition will be refunded to the student as applicable.
- 2) It is the responsibility of the parent/guardian or registrant to ensure compliance with age and/or skill prerequisites, when registering for a class with prerequisites posted. Refunds or credits will not be considered when the parent/guardian or registrant does not follow the recommended guidelines.
- 3) Learning with Moms cancels a session of a class and cannot schedule a make-up date, registrants will receive a Cancelled Class Credit on their file which may be applied to a future registration. The Cancelled Class Credit has no cash value, but is transferable from student to student.
- 4) Late registrations for group classes will be accepted up subject to the approval of Registration.
- 5) Group classes missed by the student cannot be made up.
- 6) All classes payments are non refundable once registration process is completed.